

## APPLICATION for FRIENDS of THE MILNE PUBLIC LIBRARY FUNDING

The Friends of Milne Public Library occasionally is able to support community programs, projects or activities that reflect its purpose of promoting the objectives and interests of the Library by promoting literacy. Applications for funding should be received by the Friends one week in advance of a monthly Board meeting (held on the 2<sup>nd</sup> or 3<sup>rd</sup> Monday of each month except July, August, and December). Requests will be acknowledged upon receipt and applicants notified of funding decisions within a week of the Board's decision.

**Submit requests to:** President, Friends of Milne Public Library, 1095 Main Street, Williamstown, MA 01267. Also, please email notice of request to: [president@milnelibraryfriends.org](mailto:president@milnelibraryfriends.org)

**Please provide the following information by using this form or attaching a narrative:**

- Applicant (group & contact person):
- Contact information (address, phone, email):
- Title and date(s) of event/activity:
- Amount requested and date funds are needed:
- How funding will be used, including an itemized budget:

Additional information about the nature and purpose of the program/project/activity, including a description of participants (continue on back if necessary):

Dates Received & Acknowledged: \_\_\_\_\_

Date Discussed: \_\_\_\_\_

Action: \_\_\_\_\_

Applicant Notified: \_\_\_\_\_